


410 South Commercial Street • Neenah, WI 54956 • Tel: (920) 751-6800 • Fax: (920) 751-6809

MEMORANDUM

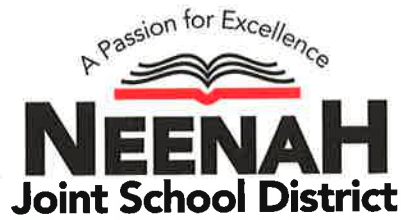
TO: John Lehman, Chair, Finance & Personnel Committee
FROM: Dr. Mary Pfeiffer, District Administrator 
DATE: September 24, 2013
RE: Resignations of Support Staff

Attached are letters of resignation from the following staff members:

- Nicholas Erickson, Computer Technician, Elementary
- Karene Powers, Educational Assistant (CDS), Coolidge Elementary

It is my recommendation that the above named resignations be approved with Nicholas Erickson's last date of employment October 3, and Karene Power's last date of employment September 26.

smf



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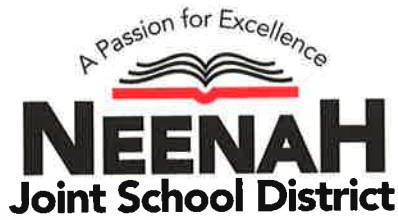
To: John Lehman, Chair, Finance and Personnel Committee
From: Dr. Mary Pfeiffer, District Administrator *MP*
Date: September 24, 2013
Re: **Employment of Support Staff Personnel**

The following individuals are being recommended for hire:

Name	Position	Building	Hourly	Date of Hire
Cami Czech	Academic Assistant (1.0 FTE)	Shattuck	\$16.50	9/23/2013
Kim Gill	Educational Assistant (1.0 FTE) (0.5 SLD/0.25 UND at Tullar and 0.25 Early Childhood at Taft)	Roosevelt	\$12.50	9/23/2013

These positions are within budget allocations.

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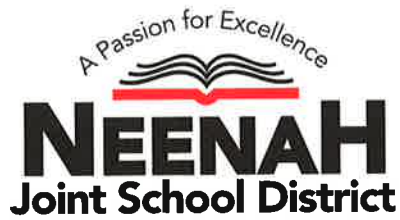
To: John Lehman, Chair, Finance and Personnel Committee
From: Dr. Mary Pfeiffer, District Administrator *MP*
Date: September 24, 2013
Re: **Employment of Exempt Personnel**

The following individual is being recommended for hire in an Exempt position of Supervisor of Accounting with a start date of *October 2, 2013.

Name	Position	Building	Salary
Monika Knapp	Supervisor of Accounting	Administration Building	\$44,598* (*prorated from \$60,000)

This position is within budget allocations.

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MEMORANDUM

To: John Lehman, Chair, Finance and Personnel Committee
From: Dr. Mary Pfeiffer, District Administrator
Date: September 25, 2013
Re: **Employment of Personnel - Faculty**

The following individuals have been interviewed, have had their credentials reviewed by appropriate staff members, and are being recommended to fill teacher vacancies for the 2013-2014 school year.

Name	Assignment	FTE	Building	Salary
Natasha Kempen	Wellness/Phy. Ed.	1.0	NHS	\$34,500*
Anthony Miller	Grade 6	1.0	Horace Mann	\$35,718*

*Salary is prorated to start date of October 7.

These positions are within budget allocations.

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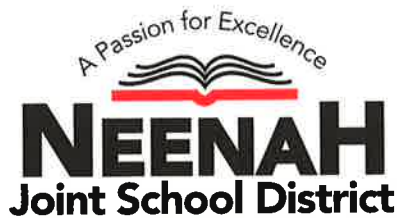
To: John Lehman, Chair, Finance and Personnel Committee
From: Dr. Mary Pfeiffer, District Administrator *MTP*
Date: September 24, 2013
Re: Employment of Personnel - Administrator

The following individual is being recommended for hire in an Administrator vacancy with the start date of *December 16, 2013.

Name	Position	School/Location	FTE	Salary
Kathleen Davis	Assistant District Administrator of Business Services	District	1.0	\$52,873* (*prorated from \$115,000)

This position is within budget allocations.

smf



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MEMORANDUM

TO: Board of Education
Dr. Mary B. Pfeiffer, District Administrator

FROM: Victoria L. Holt, Assistant District Administrator of Human Resources & Central Services *vlh*

DATE: September 24, 2013

RE: **Elimination of Exempt Position**

At the September 3, 2013 Board of Education meeting, the Board approved the hire of Mr. Nate Werner, Neenah High School Associate Principal/7-12 Activity Director. Prior to Mr. Werner's hire, the 7-12 Activity Director position was classified as an exempt position.

I am recommending that the Board of Education approve the elimination of the exempt position of 7-12 Activity Director. The reason for the request is that the position has been reclassified as an administrative position.

I will be in attendance at the October 1, 2013 Board of Education meeting if there are any questions related to the request to eliminate the exempt position of 7-12 Activity Director.